

## **INCA Community Services, Inc.**

202 S. Capitol, P.O. Box 68  
Tishomingo, Oklahoma 73460  
(580) 371-2352

As required by Section 311 (A9), Title 25 of the Oklahoma Statutes, notice is hereby given, that INCA Community Services, Inc. will hold a regular meeting of the Board of Directors on April 25, 2016 at 5:00 p.m. at INCA Community Services, INCA HEAD START TRAINING CENTER, 109 South Capitol, Tishomingo, Oklahoma. This is a dinner meeting.

### **Revised AGENDA**

1. Call Meeting to Order
2. Establishment of Quorum
3. Consideration/possible action- March 28, 2016 Board Minutes
4. Consideration/possible action- March 28, 2016 Financial Report
5. Consideration/possible action – Letter of resignation from Board of Directors – Charlotte Northcutt
6. Consideration/possible action – Contract # 16507 DOE 15 Weatherization Budget Revision \$51,422.00
7. Consideration/possible action –Department of Energy (DOE) Weatherization 2016 Budget - \$48,627.00
8. Consideration/possible action –Oklahoma Housing Finance Agency (OHFA) Multi-Family New Construction – Marshall County - \$359,445.00
9. Consideration/possible action – Oklahoma Housing Finance Agency (OHFA) Community Housing Development Organization (CHDO) Operating Budget - \$35,994.00
10. Consideration/possible action – 2016 Community Service Block Grant (CSBG) Budget Revision
11. Consideration/possible action – INCA Community Services Community Action Plan
12. Consideration/possible action – INCA Community Services Logic Models
13. Consideration/possible action – 2016 - 2017 Head Start Training and Technical Assistance Plan
14. Consideration/possible action -Permission to apply for 5311-Nonurbanized Area Formula Grant - New Start Program - \$62,634.00
15. Consideration/Approval - Head Start 2016 Merit Rate Scale - 3% Successful, 4% Highly Successful and 5% Outstanding
16. Consideration/Approval – Job Descriptions

17. Consideration/Approval – Head Start 45 Part 1310 – Transportation Waiver Request

18. Presentation: Retired Senior Volunteer Program (RSVP) - Amber Freeman

19. Program Reports – Informative no action needed

1. National Performance Indicators and CAPTAIN CSBG Demographic Report – LaQuita Thornley
2. Letter from the Department of Human Services (DHS) – Up-to-date summary of DHS budget situation – LaQuita Thornley
3. Community Services Block Grant (CSBG) 3<sup>rd</sup> Allocation Award Letter for 2016
4. Human Resource-Brenna Moore
5. Community Services, Housing and Weatherization – Dana Trent
  - i. Contract 16507 DOE 15; Pitman Quality Assurance Report and Quality Assurance Inspection
6. Head Start-Kathy Castleberry
  - i. Pre-Mid-Post--LAP-D Outcome report for 2015-2016
7. RAVE-Kristy Mobbs
  - i. Oklahoma Department of Human Service – Developmental Disabilities Services – Quality Assurance
8. RX Oklahoma- Navigator - MIPPA-Debbie Perkins
9. RSVP-Mary Jo Massey
10. Transit-Erica Pogue

20. Adjourn to Executive Session - Executive Director Evaluation

21. Reconvene To General Meeting – Possible Action – Executive Director Evaluation

22. Comments

23. Adjourn

### Mission Statement

INCA Community Service, Inc. shall operate programs to alleviate the causes of poverty and enhance the public health and welfare by opening to everyone the opportunity to work, have safe and affordable housing, transportation, training and education, and the opportunity to live in decency and dignity.

### Vision Statement

The opportunity exists for our communities and citizens to maintain dignity, a quality lifestyle, be self-sufficient and to benefit from a more productive, responsible and economically stable society.