

# INCA COMMUNITY SERVICES, INC.

## Board of Directors Agenda

**June 22, 2020**

202 S. Capitol, P.O. Box 68  
Tishomingo, Oklahoma 73460  
580-371-2352

## AGENDA

Public may join by video at <https://zoom.us/j/93950035794?pwd=MzVWT2haVGxaQmhhqTW5CaHYvME5rUT09>

1. Call Meeting to Order
2. Establish Quorum
3. Consideration/Possible Action: Acceptance of May 18th Board Minutes
4. Consideration/Possible Action: Acceptance of Financial Report for May, 2020
5. Consideration/Possible Action: CSBG 19 Budget Revision
6. Program Highlight & Customer Satisfaction Report: Housing & Weatherization and ESG
7. Consideration/Possible Action: CSBG 19 Budget Revision
8. Consideration/Possible Action: JAMM Revolving Fund - Permission to Apply
9. Consideration/Possible Action: SAF-HS/SAF-CAA- Permission to Apply
10. Analysis of Results of COVID-19 Community Needs Survey
11. Consideration/Possible Action: Application for ESG-CR
12. Consideration/Possible Action: Application for CSBG-CR \$202,703
13. Consideration/Possible Action: Policies & Procedures
  - A. Client Access Procedures
  - B. Remote Work Policy
  - C. Exposure Response Plan
  - D. Covid-19 Transit Policy

14. Consideration/Possible Action: Acceptance of INCA's Statement on Racial Equity
15. Training: ROMA Refresher
16. Program Reports: Informative; no action needed
  - A. LaQuita Thornley: Program Reports
    - a. CSBG CARES Grant Letter
    - b. ODOC Desktop Monitoring for CSBG
    - c. ODOC Desktop Monitoring for ESG
  - A. Victoria Yates: Human Resources
    - a. Staffing Report
  - B. Amber Freeman: Communication/Strategic Plan
    - a. ROMA Report
    - b. Census 2020 Update
  - C. Erica Pogue: JAMM Transit and Housing Report
    - a. DBE Matters and Achievement
    - b. JAMM Journal
  - D. Kathy Castleberry: Head Start/Early Head Start
  - E. Wanda Gray: RSVP Report
  - F. Kristy Mobbs: RAVE Report
17. Next Meeting: July 27th
  - A. Finance Committee
  - B. CHDO
18. Executive Session: Executive Director Evaluation and Review of Compensation
19. Adjournment