

INCA COMMUNITY SERVICES, INC.

Board of Directors Agenda

April 27th, 2020

202 S. Capitol, P.O. Box 68
Tishomingo, Oklahoma 73460
580-371-2352

AGENDA

Board Members attending by Video Conference: Tara Huddleston

Board Members attending by Teleconference: Chris Duroy, Victor Cook, Shane Tomlinson, Jill Hall, & Kim Hale

Board Members at the Murray County Office: Marvin Wallace

Board Members at the Johnston County Site: Royce Bartee, Oma Dell Burns, LaToya Davis, & TJ Clement

Not Known at Time of Posting: Jena Newman

Public may join by video at <https://jive.com/meet/743355933> or by

Phone at 1-224-501-3316; Access Code 743-355-933

1. Call Meeting to Order
2. Establish Quorum
3. Consideration/Possible Action: Acceptance of April 3, 2020 Special Meeting Board Minutes
4. Consideration/Possible Action: Financial Report for February, 2020 and March, 2020
5. Consideration/Possible Action: CSGB Budget Revision
6. Consideration/Possible Action: Apply for the CARES CSBG Supplemental through the DOC
7. Consideration/Possible Action: Emergency CSBG Funding for Marshall County Tornado Relief
8. Consideration/Possible Action: ODOC/CD PY'20 Weatherization Assistance Program (DOE WAP) Acceptance of Grant for \$66,705
9. Consideration/Possible Action: ESG Policies and Procedures (Standards)
10. Consideration/Possible Action: Permission to apply for Emergency Solution Grant in the amount of \$100,000 - Oklahoma Department of Commerce through the Southeast Continuum of Care

11. Consideration/Possible Action: COVID-19 Emergency Solutions Supplemental Grant
12. Consideration/Possible Action: Head Start Grants
 - A. CARES Act Supplemental Summer Program Funding
 - B. CARES Act One-Time Funding Application
13. Consideration/Possible Action: Permission to apply for Community Care Corps Grant/RSVP in the amount of \$115,000
14. Consideration/Possible Action: Succession Plan (Org Standard 4.5)
15. Consideration/Possible Action: INCA Agency Organizational Charts Update
16. Consideration/Possible Action: CARES Funding ODOT - \$2,129,094.00
17. Program Reports: Informative; no action needed
 - A. LaQuita Thornley: Program Reports
 - a. CSBG 19- Desktop Review Monitoring Letter
 - b. ESG 19- Desktop Review Monitoring Letter
 - c. DOE 19- Close Out Letter
 - d. COVID-19 Update
 - B. Victoria Yates: Human Resources
 - a. Staffing Report
 - b. COVID-19 Update
 - C. Amber Freeman: Communication/Strategic Plan
 - a. ROMA Report
 - b. Census 2020 Update
 - c. COVID-19 Update
 - D. Erica Pogue: JAMM Transit and Housing Report
 - a. DBE Matters and Achievement
 - b. JAMM Journal
 - c. Join the Movement
 - d. COVID-19 Update

- E. Kathy Castleberry: Head Start/Early Head Start
 - a. Head Start Starting Salary Scale
 - b. Office of Head Start Message- FY 2020 Head Start Funding Increase
 - c. Notice from the Administration for Children and Families- Addressment of COVID-19
 - d. COVID-19 Update
- F. Wanda Gray: RSVP Report
 - a. COVID-19 Update
- G. Kristy Mobbs: RAVE Report
 - a. COVID-19 Update

18. Next Meeting: May 18th

19. Adjourn