

# INCA COMMUNITY SERVICES, INC.

**Board of Directors Agenda**  
**May 24, 2021- 5:30 P.M.**  
202 S. Capitol, P.O. Box 68  
Tishomingo, Oklahoma 73460  
580-371-2352

## **AGENDA**

**Board Members attending by Video Conference: Tara Huddleston & Jill Hall**  
**Board Members on Site: Royce Bartee, Oma Dell Burns, T. J. Clement, Victor Cook, LaToya Davis, Chris Duroy,**  
**Jena Newman, Shane Tomlinson, & Marvin Wallace**  
**Public may join at**

**Join Zoom Meeting**

<https://zoom.us/j/92528559417?pwd=Zk1sTjRRV3hTSGhMMHNJRnlZZTZqdz09>

**Meeting ID: 925 2855 9417 Passcode: 172162**

**888 475 4499 US Toll-free**

1. Call Meeting to Order
2. Establish Quorum
3. Consideration/Possible Action: T. J. Clements as Johnston County as public member
4. Consideration/Possible Action: Acceptance of April 26, 2021 Board Minutes
5. Consideration/Possible Action: Acceptance of Financial Report for April, 2021
6. Consideration/Possible Action: CSBG CR Budget Revision
7. Consideration/Possible Action: ESG Budget Revision
8. Training: Community Relations
9. Consideration/Possible Action: ODOT Sub-Allocation \$218,449.00

10. Consideration/Possible Action: Policies
  - a. Record Retention and Destruction Policy
  - b. COVID-19 Policy
    - i. Exposure Response Plan - COVID-19
  
11. ProgramProgram Reports:
  - a. LaQuita Thornley: Program Reports
    - i. Staffing Report
  - b. Amber Freeman: Communication/Strategic Plan
    - i. ROMA Report
    - ii. RSVP Report
  - c. Erica Pogue: JAMM Transit and Housing Report
    - i. DBE Matters and Achievement
  - d. Kathy Castleberry: Head Start/Early Head Start Report  
ARP Grant (04/01/21--03/31/23) Increased from \$101,400 to \$402,024
  - e. Kristy Mobbs: RAVE Report
  
12. Next Meeting: June 28, 2021