

# INCA COMMUNITY SERVICES, INC.

## Board of Directors Agenda

April 26, 2021

202 S. Capitol, P.O. Box 68  
Tishomingo, Oklahoma 73460  
580-371-2352

## REVISED AGENDA

Board Members attending by Video Conference: Tara Huddleston

Board Members on Site: Royce Bartee, Oma Dell Burns, T. J. Clement, Victor Cook, LaToya Davis, Chris Duroy,  
Jena Newman, Shane Tomlinson, Jill Hall & Marvin Wallace

Public may join at

Join Zoom Meeting

<https://zoom.us/j/91956397389?pwd=alF3TzExVUpJNmtDb1VvaGJqakttUT09>

Meeting ID: 919 5639 7389 Passcode: 672241

888 475 4499 US Toll-free

1. Call Meeting to Order
2. Establish Quorum
3. Consideration/Possible Action: Acceptance of Krista Vann as Corporate Secretary
4. Consideration/Possible Action: Acceptance of March 29, 2021 Board Minutes
5. Consideration/Possible Action: Acceptance of Financial Report for March, 2021
6. Consideration/Possible Action: CSBG Revision
7. Consideration/Possible Action: ESG CARES Revision
8. Consideration/Possible Action: Organizational Chart
9. Consideration/Possible Action: Succession Plans

10. Consideration/Possible Action: RTAP Grant \$100,000.00
11. Consideration/Possible Action: Policies
  - a. Whistleblower Policy
12. Training: Overview of INCA History
13. Program Reports: Informative, no action needed
  - a. LaQuita Thornley: Program Reports
    - i. Board opening - Private Murray County
    - ii. Staffing Report
    - iii. Information Regarding 401K Plan
    - iv. Workers Compensation Premiums
  - b. Amber Freeman: Communication/Strategic Plan
    - i. ROMA Report
    - ii. RSVP Report
  - c. Erica Pogue: JAMM Transit and Housing Report
    - i. DBE Matters and Achievement
  - d. Kathy Castleberry: Head Start/Early Head Start Report
    - i. CACFP Monitoring Letter
  - e. Kristy Mobbs: RAVE Report
14. Next Meeting: May 24, 2021
  - a. Finance Committee
  - b. CHDO for April moved to May
15. Adjournment into Executive Session
  - a. Executive Director Performance Evaluation