

INCA Community Services, Inc.

202 S. Capitol, P.O. Box 68
Tishomingo, Oklahoma 73460
(580) 371-2352

As required by Section 311 (A9), Title 25 of the Oklahoma Statutes, notice is hereby given, that INCA Community Services, Inc. will hold a regular meeting of the Board of Directors on January 30, 2017 at 5:00 p.m. at INCA Community Services, INCA HEAD START TRAINING CENTER, 109 South Capitol, Tishomingo, Oklahoma. This is a dinner meeting.

AGENDA

1. Call Meeting to Order
2. Establishment of Quorum
3. Consideration/possible action- December 27, 2016 Board Minutes
4. Consideration/possible action- December 31, 2016 Financial Report
5. Consideration/possible action – Agency Wide Budget
6. Consideration/possible action – Community Services Block Grant (CSBG) 1st Allocation for FY’ 2017 in the amount of \$40,014.00
7. Consideration/possible action – 2016 Oklahoma Asset Development Program (OADP) in the amount of \$8,200.00
8. Consideration/possible action –2017 Standard Mileage Rates – .47 cents per mile
9. Consideration/possible action- INCA RAVE 2017 Updated Child- Placing Policies
10. Consideration/possible action – INCA Policies and Procedures
 1. Public Participation Policy
 2. Limited English Proficiency (LEP) Policy
 3. Revision - Computer/Internet/Email Policy
11. Consideration/possible action – Affirmative Action Plan Revision
12. Consideration/possible action – 2017 Board Program and Training Schedule
13. Consideration/possible action - Agency Strategic Plan - 2017 - 2022
14. Presentation: Agency Wide Customer Satisfaction Survey
15. Presentation: Head Start – Lap-D Outcomes Mid-year
16. Board Training – Board Oversight and Governance
 1. Roles and Responsibilities of the Board
 2. Roles and Responsibilities of the Board Officers
 3. Review listing of current officers

17. Program Reports – Informative no action needed

1. LaQuita Thornley
 - i. National Performance Indicators and CAPTAIN CSBG Demographic Report
 - ii. INCA's ROMA Logic Model Report
 - iii. Oklahoma Department of Commerce (ODOC)
Community Services Block Grant (CSBG) 1st Allocation Award letter
2. Brenna Moore – Staffing
3. Erica Pogue – JAMM Transit Report
4. Kathy Castleberry – Head Start Report
5. Wanda Gray – RSVP Report
6. Dana Trent – Community Service Report
 - i. Housing and Weatherization
 1. Oklahoma Department of Commerce (ODOC) Weatherization Quality Assurance Inspection
Letter(s) on Nelson and Willis homes
 - ii. RX Oklahoma- Navigator - MIPPA – Dana Trent\
 - iii. Volunteer Income Tax Sites Information
7. Kristy Mobbs - RAVE

18. Adjourn

Mission Statement

INCA Community Service, Inc. shall operate programs to alleviate the causes of poverty and enhance the public health and welfare by opening to everyone the opportunity to work, have safe and affordable housing, transportation, training and education, and the opportunity to live in decency and dignity.

Vision Statement

The opportunity exists for our communities and citizens to maintain dignity, a quality lifestyle, be self-sufficient and to benefit from a more productive, responsible and economically stable society.