

INCA Community Services, Inc.

202 S. Capitol, P.O. Box 68
Tishomingo, Oklahoma 73460
(580) 371-2352

As required by Section 311 (A9), Title 25 of the Oklahoma Statutes, notice is hereby given, that INCA Community Services, Inc. will hold a regular meeting of the Board of Directors on July 25, 2016 at 5:00 p.m. at INCA Community Services, INCA HEAD START TRAINING CENTER, 109 South Capitol, Tishomingo, Oklahoma. This is a dinner meeting.

AGENDA

1. Call Meeting to Order
2. Establishment of Quorum
3. Consideration/possible action- June 20, 2016 Board Minutes
4. Consideration/possible action- June 30, 2016 Financial Report
5. Consideration/possible action – Approval of Johnston County Selected Board Member – Kelly Strouse
6. Consideration/possible action – Approval of revised November 30, 2015 Board Minutes (Approved on January 4, 2016) and November 30, 2015 Roll Call
7. Consideration/possible action – Approval of revised February 29, 2016 Board Minutes (Approved on March 28, 2016)
8. Consideration/possible action – Change August Board of Directors Meeting from Monday, August 29 to Monday, August 22, 2016.
9. Consideration/possible action – Permission for JAMM Transit to apply for the Public Transit Revolving Fund grant through the Oklahoma Department of Transportation (ODOT) in the amount of \$144,288.00
10. Consideration/possible action – Conflict of Interest Resolution – Emergency Solutions Grant (ESG) Homeless funds to assist an INCA employee – Marshall County
11. Consideration/possible action – Approval Rx for Oklahoma in the amount of \$10,173.16
12. Consideration/possible action- Approval of Board of Directors Committee Members Roster
13. Consideration/possible action - INCA Community Services Financial Policy Manual
14. Consideration/possible action – INCA Community Services, Return of Organization Exempt From Income Tax (Form 990) Report
15. Consideration/possible action – INCA Community Services Policies and Procedures
16. Presentation: Residential and Vocational Excellence (RAVE) Program – Kristy Mobbs, Director
17. Program Reports – Informative no action needed
 1. LaQuita Thornley

- i. National Performance Indicators and CAPTAIN CSBG Demographic Report
 - ii. Letter from Sauders & Associates, LLP regarding INCA's Financial Audit Ending January 31, 2016
 - iii. INCA's ROMA Logic Model Report
2. Human Resource-Brenna Moore
3. Community Services, Housing and Weatherization – Dana Trent
 - i. Oklahoma Housing Finance Agency (OHFA) On-site Monitoring letter for 1306 HOME 09 INCA LLC Apts
 - ii. Oklahoma Housing Finance Agency (OHFA) Probationary CHDO Recertification letter
 - iii. Oklahoma Housing Finance Agency (OHFA) HOME Application letter for New Construction – Duplexes in Marshall County
4. Head Start-Kathy Castleberry
 - i. Head Start 2015-2016 Parent Survey Results
5. RAVE-Kristy Mobbs
 - i. RAVE Customer Satisfaction Report
 - ii. Email - Funding announcement for 2017
6. RX Oklahoma- Navigator - MIPPA-Debbie Perkins
7. RSVP-Amber Freeman
 - i. RSVP Customer Satisfaction Report
 - ii. RSVP Quarterly News Letter
8. Transit-Erica Pogue

18. Adjourn

Mission Statement

INCA Community Service, Inc. shall operate programs to alleviate the causes of poverty and enhance the public health and welfare by opening to everyone the opportunity to work, have safe and affordable housing, transportation, training and education, and the opportunity to live in decency and dignity.

Vision Statement

The opportunity exists for our communities and citizens to maintain dignity, a quality lifestyle, be self-sufficient and to benefit from a more productive, responsible and economically stable society.