

INCA COMMUNITY SERVICES, INC.

Board of Directors Agenda

June 28, 2021- 5:30 P.M.

202 S. Capitol, P.O. Box 68
Tishomingo, Oklahoma 73460
580-371-2352

AGENDA

Board Members on Site: Tara Huddleston, Royce Bartee, Oma Dell Burns, T. J. Clement, Victor Cook, LaToya Davis, Chris Duroy, Rolonda Rogers, Jena Newman, Shane Tomlinson & Marvin Wallace

Join Zoom Meeting

<https://zoom.us/j/91725189022?pwd=QUZuemiTdm56M3Y1TEZ5WHJsUmo2Zz09>

Meeting ID: 917 2518 9022

Passcode: 319810 Toll-Free 888 475 4499 US

1. Call Meeting to Order
2. Establish Quorum
3. Consideration/Possible Action: Rolonda Rogers as Murray County Private Board Member
4. Consideration/Possible Action: Acceptance of May 24, 2021 Board Minutes
5. Consideration/Possible Action: Acceptance of Financials for May 2021
6. Presentation of Audit by Saunder & Associates via Video Conference
7. Consideration/Possible Action: Receipt of and Acceptance of the Audit Results
8. Consideration/Possible Action: JAMM Permission to apply for (state) Revolving Fund
9. Consideration/Possible Action: SODA Acceptance of Additional CARES Funds
10. Consideration/Possible Action: Permission to apply for SAF-HS/SAF-CAA (State)

11. Consideration/Possible Action: Policies
 - a. Agency Mobile Device Policy
 - b. Cell Phone Use Policy
 - c. Head Start Rest Time Policy
 - d. Funeral Leave Policy
12. Consideration/Possible Action: All Policies have been reviewed by agency attorney(Org. Standards 7.1)
13. Consideration/Possible Action: Training: Result Oriented Management and Accountability(ROMA)
14. Consideration/Possible Action: RAVE Salary Scale - July 2021
15. Program & Customer Satisfaction Reports:
 - a. Housing & Weatherization
 - b. VITA
16. Program Reports:
 - e. LaQuita Thornley: Program Reports
 - i. Staffing Report
 - f. Amber Freeman: Communication/Strategic Plan
 - i. ROMA Report
 - ii. RSVP Report
 - g. Erica Pogue: JAMM Transit and Housing Report
 - i. DBE Matters and Achievement
 - h. Kathy Castleberry: Head Start/Early Head Start Report
 - i. Kristy Mobbs: RAVE Report
17. Adjourn: Next Meeting: July 26, 2021