

Helping People. Changing Lives.

Growing Strong Communities.



INCA Community Services, Inc.

202 S. Capitol, P.O. Box 68
Tishomingo, Oklahoma 73460
(580) 371-2352

As required by Section 311 (A9), Title 25 of the Oklahoma Statutes, notice is hereby given, that INCA Community Services, Inc. will hold a regular meeting of the Board of Directors on June 25th, 2018 at 5:00 p.m. at INCA Community Services Training Center, 109 South Capital, Tishomingo, OK. This is a dinner meeting.

JUNE 2018 REVISED AGENDA

1. Call Meeting to Order
2. Establishment of Quorum
3. Consideration/Possible Action - Re-appointment Letter on Roy Wayne Blevins from Johnston County Board of Commissioners
4. Consideration/Possible Action - May 21st, 2018 Board Minutes
5. Consideration/Possible Action - May 31st, 2018 Financial Report
6. Budget Revision- ESG moving \$10,000 from Prevention to Rapid Rehousing
7. Consideration/Possible Action - Audit Approval
8. Consideration/Possible Action - Approval of Crystal Cortes as Corporate Secretary
9. Consideration/Possible Action- Resignation of Board Member- Dwight Campbell- Johnston County- Private Sector
10. Consideration/Possible Action - JAMM Revolving Fund (State) \$162,176.00 - Permission to Apply
11. Consideration/Possible Action - 5310 Grant Application - Permission to Apply
12. Consideration/Possible Action - SAF-HS/ SAF-CAA (State) - Permission to Apply

13. Consideration/Possible Action - Policies and Procedures

- a. Applicant/Interview Policy
- b. Hiring Policy

14. Consideration/Possible Action- Permission to Apply for CSBG Grant

- a. Third quarter allocation (\$33,369.00)
- b. Fourth quarter allocation (\$66,373.00)

15. Consideration/Possible Action - Approval Head Start Cost of Living Allocation (COLA) - 2.6% Budget

16. Program Highlight - Head Start/Early Head Start

- a. Introduction of Management Team
- b. Head Start Dollar Per Child Fund
- c. Head Start/Early Head Start Customer Satisfaction Surveys

17. Program Reports – Informative no action needed

- a. LaQuita Thornley – Program Reports
- b. Brenna Moore – Staffing Report
- c. Amber Freeman – Communication/Strategic Plan Report
- d. Erica Pogue – JAMM Transit and Housing Report
 - i. DBE Matters and Achievement
 - ii. Discussion of Contract ESG-2017-INCA CAA-00031, 17089, desktop review in lieu of an on-site monitoring review.
 - iii. VITA Customer Satisfaction Survey Results
 - iv. OHFA Monitoring Report
- e. Kathy Castleberry – Head Start/Early Head Start Report
- f. Wanda Gray – RSVP Report
 - i. VISTA and AARP
- g. Kristy Mobbs – RAVE

18. Announcements

- a. Next meeting is on Monday, July 30th

19. Adjourn

Mission Statement: INCA Community Service, Inc. shall operate programs to alleviate the causes of poverty and enhance the public health and welfare by opening to everyone the opportunity to work, have safe and affordable housing, transportation, training and education, and the opportunity to live in decency and dignity.

Vision Statement: The opportunity exists for our communities and citizens to maintain dignity, a quality lifestyle, be self-sufficient and to benefit from a more productive, responsible and economically stable society.