

INCA COMMUNITY SERVICES, INC.

Board of Directors Agenda

May 28, 2019

202 S. Capitol, P.O. Box 68
Tishomingo, Oklahoma 73460
580-371-2352

REVISED AGENDA

1. Call Meeting to Order
2. Establishment of Quorum
3. Consideration/Possible Action: Acceptance of election results for Joel Thompson for the Marshall County Low Income Board Member
4. Consideration/Possible Action: Acceptance of the April 29th Board Minutes
5. Consideration/Possible Action: Financial Report for April 2019
6. Consideration/Possible Action: Adding Crystal Cortes to INCA's Checking Account & Salvation Army Checking Account as Signator; Removing Brenna Moore
7. Consideration/Possible Action: Acceptance of CSBG 3rd & 4th Quarter Allocations
8. Consideration/Possible Action: RAVE HTS V (Total Care) Job Description
9. Consideration/Possible Action: RSVP Advisory Council Appointment Verna Sowder for Johnston County
10. Consideration/Possible Action: RSVP permission to apply for the Points of Light Grant for \$250.
11. Consideration/Possible Action: Permission to apply for CNCS 9/11 Day of Service Grant for \$50,000.

12. Consideration/Possible Action: JAMM Transit permission to apply for the 5339(b) funding in the amount of \$352,966.00
13. Consideration/Possible Action: Revision to Head Start WIC Referral Policy
14. Training: Community Relations
 - a. How to be an effective ambassador to the community
 - b. Promoting INCA's mission & its programs
 - c. Promoting cooperative action with other organizations
15. Program Highlight & Customer Satisfaction Survey Results: ESG
16. Program Highlight & Customer Satisfaction Survey Results: VITA
17. Program Reports: Informative, no action needed
 - a. LaQuita Thornley: Program Reports
 - i. ODOC Monitoring will be July 30th to August 9
 - ii. Audit Rescheduled to week of July 15th
 - b. Teri Scroggins: Human Resources
 - i. Staffing Report
 - c. Amber Freeman: Communication/Strategic Plan
 - i. ROMA Report
 - ii. Disability Duplex Ribbon Cutting
 - d. Erica Pogue: JAMM Transit and Housing Report
 - i. DBE Matters and Achievement
 - ii. JAMM Journal
 - iii. 20th Year Anniversary
 - iv. Veterans Ride Connect
 - e. Kathy Castleberry: Head Start/Early Head Start Report
 - i. Head Start Headline
 - f. Wanda Gray: RSVP Report
 - g. Kristy Mobbs: RAVE Report
 - i. Child Placing Audit May 31st
18. Next Meeting: June 24th
 - a. CHDO Committee (after Regular Meeting)