

INCA COMMUNITY SERVICES, INC.

Board of Directors Agenda
October 30, 2023 - 5:30 P.M.
202 S. Capitol, P.O. Box 68
Tishomingo, Oklahoma 73460
580-371-2352

AGENDA

1. Call Meeting to Order
2. Establish Quorum
3. Training: Building Financial Support
4. Program: Highlight & Customer Satisfaction Report: JAMM
5. Report: Board Self-Evaluation
6. Consideration/Possible Action: Acceptance of the Minutes for September 25, 2023
7. Consideration/Possible Action: Acceptance of Financial Report for September 2023
8. Consideration/Possible Action: Affirmative Action Plan/EEO Report/ Title VI-Human Rights Committee Recommendations
9. Consideration/Possible Action: United Way Capacity Building Grant 2023 in the amount of \$49,014.00.
10. Consideration/Possible Action: Permission to apply for DHS Food Insecurity Grant - \$53,585.00
11. Consideration/Possible Action: Conflict of Interest Disclosure and Resolution for ESG-23 #19284 for Louis Crooms
12. Consideration/Possible Action: Job Description
 1. HS Advisor
13. Consideration/Possible Action: Policies and Procedures
 1. Early Head Start Personal Appearance Policy
14. Program Reports:
 1. Wanda Gray: RSVP Report
 - a. United Way RSVP 2023 Campaign fundraiser-Softball Tournament
 2. Wanda Gray: Community Services Report
 3. Kathy Castleberry: Head Start/Early Head Start Report
 - a. CACFP
 4. Kristy Mobbs: RAVE Report

- a. DDSD Quality Assurance Audit
- 5. Shelley Prince: Human Resource Update
 - a. Staffing Report
 - b. WorkComp Reports
- 6. Erica Pogue: JAMM Transit/Housing/Human Resources
 - a. Housing Report
 - b. JAMM Transit
 - c. ROMA Reports
- 15. Adjourn to Executive Session
 - 1. Executive Director Performance Evaluation
- 16. Return from Executive Session
 - 1. Acknowledge the minutes of the executive session
- 17. Adjourn Next Meeting: November 27, 2023
 - 1. CHDO Meeting