

INCA Community Services, Inc.

202 S. Capitol, P.O. Box 68
Tishomingo, Oklahoma 73460
(580) 371-2352

As required by Section 311 (A9), Title 25 of the Oklahoma Statutes, notice is hereby given, that INCA Community Services, Inc. will hold a regular meeting of the Board of Directors on August 22, 2016 at 5:00 p.m. at INCA Community Services, INCA HEAD START TRAINING CENTER, 109 South Capitol, Tishomingo, Oklahoma. This is a dinner meeting.

AGENDA

1. Call Meeting to Order
2. Establishment of Quorum
3. Consideration/possible action- July 25, 2016 Board Minutes
4. Consideration/possible action- July 31, 2016 Financial Report
5. Consideration/possible action – Navigator Budget Revision in the amount of \$29,000.00
6. Consideration/possible action – Retired Senior Volunteer Program (RSVP) One-Time Augmentation in the amount of \$3,500.00
7. Consideration/possible action – Permission to apply for 2017-2018 Head Start Grant No. 06CH7176 – Continuing Grant year three of five in the amount of \$2,265,133.00
8. Consideration/possible action – INCA Community Services Overall Policies and Procedures Review
9. Presentation: INCA Community Services Retirement Plan Overview
10. Presentation: Weatherization – Dana Trent, Director
11. Program Reports – Informative no action needed
 1. LaQuita Thornley
 - i. National Performance Indicators and CAPTAIN CSBG Demographic Report
 - ii. INCA's ROMA Logic Model Report
 - iii. U.S. Department of Labor Clearance Letter
 - iv. Oklahoma Department of Commerce Annual Monitoring Letter
 - v. Oklahoma Department of Commerce Organizational Standards State Assessment Monitoring Letter
 2. Human Resource-Brenna Moore
 3. Community Services, Housing and Weatherization – Dana Trent
 - i. Oklahoma Housing Finance Agency (OHFA) 2015-2016 HOME Inspection- Sulphur -1158 HOME 07 Clearance Letter
 - ii. Oklahoma Department of Commerce – Annual Monitoring Letter for the Emergency Solutions Grant (ESG) – September 14, 2016
 - iii. Oklahoma Department of Commerce – Department of Energy (DOE) Weatherization Monitoring – September 13, 2016
 - iv. Weatherization 2015 Customer Satisfaction Survey
 4. Head Start-Kathy Castleberry
 - i. Administration For Children & Families – Office of Head Start – Contact Information
 - ii. Head Start COLA FY2016 (Cost of Living Adjustment Funding Year 2016) Approval Letter
 5. RAVE-Kristy Mobbs

6. RX Oklahoma- Navigator - MIPPA-Debbie Perkins
7. RSVP-Wanda Gray
8. Transit-Erica Pogue

12. Adjourn

Mission Statement

INCA Community Service, Inc. shall operate programs to alleviate the causes of poverty and enhance the public health and welfare by opening to everyone the opportunity to work, have safe and affordable housing, transportation, training and education, and the opportunity to live in decency and dignity.

Vision Statement

The opportunity exists for our communities and citizens to maintain dignity, a quality lifestyle, be self-sufficient and to benefit from a more productive, responsible and economically stable society.